

## OVERVIEW BOARD

### WORK PROGRAMME

4TH NOVEMBER 2008

The Work Programme consists of two sections: Items for future meetings (including updates) and current Task Groups.

**RECOMMENDATION:** To consider and agree the work programme.

#### ITEMS FOR FUTURE MEETINGS (INCLUDING UPDATES)

<b>Subject</b>	<b>Date of Consideration</b>	<b>Other Information</b>
Forward Plan of Key Decisions - <i>Permanent Item</i> -	Every Meeting of the Overview Board	The Forward Plan consists of Key Decisions which it is proposed will be taken within a certain period. (Initially for a trial period of 12 months starting January 2008.)
Joint Countywide Flooding Scrutiny  Councillor McDonald – representative from February to May 2008.  Councillor Pardoe – representative from May 2008 to present.	2nd December 2008	Due to comments received on the Draft Scrutiny Report from various representatives, the Task Group Chairman has requested a final meeting on 6th November 2008. It is expected that the report will be finalised mid November and will be presented to Members of both the Overview and Scrutiny Boards at a joint meeting in December. The Chairman of the Task Group has been invited to attend.  If the report is approved at the joint meeting of the Overview and Scrutiny Boards, it is anticipated both Board Chairmen, will present the report to the Cabinet at its meeting on 7th January 2008.
Budget Process 2009/10 – 2011/12	2nd December 2008	A presentation will be given to Members of both the Overview and Scrutiny Boards at a joint meeting on the Budget Process, recommended Capital Programme and Draft Base Budget for 2009/10 - 2011/12.

ITEMS FOR FUTURE MEETINGS (INCLUDING UPDATES) continued...

<b>Subject</b>	<b>Date of Consideration</b>	<b>Other Information</b>
Review of Recommendation Tracker	2nd December 2008	In December 2007, the former Scrutiny Steering Board decided to monitor approved overview and scrutiny recommendations via a tracker on a bi-monthly basis for a trial period of 12 months. The trial period is coming to an end and Members of both Boards need to review the existing recommendation tracker.
CCTV Code of Practice	6th January 2009	Officers would like to consult the Overview Board regarding a new CCTV Code of Practice. Therefore, a report on this matter will be presented to the Board.
Older People (Councillor Mrs. Bunker)	TBA	Possible area for future scrutiny following the outcome of focus groups to find out specific issues which may need to be scrutinised.

CURRENT OVERVIEW TASK GROUPS

<b>Current Task Groups</b>	<b>Date Report Due</b>	<b>Other Information</b>
Anti-Social Behaviour and Alcohol Free Zones	6th January 2009	Task Group merged and Councillor C. B. Taylor appointed as Task Group Chairman. Membership and Terms of Reference agreed by the Board on 29th April and 22nd May 2008. First meeting held on 25th June 2008.

Note: A seminar relating to the Local Government and Public Involvement in Health Act 2007 will be held in the future covering key courses of action. This will be arranged once more is known on what the impact will be on overview and scrutiny committees. It is hoped guidance will be issued early in 2009.